



MEMORANDUM

TO: Indiana District Superintendents, Charter School Leaders, Financial Officers and Special Education Directors

FROM: Office of School Finance

DATE: April 23, 2010

SUBJECT: Coming Soon: Medicaid Reimbursement for Nursing Services in an IEP

In response to requests from the Indiana Department of Education, the Indiana Office of Medicaid Policy and Planning is preparing to reimburse public school corporations and charter schools for covered services provided by a Registered Nurse per the Individualized Education Program (IEP) of a Medicaid-enrolled student. The proposed Medicaid reimbursement rate was published under “News” on Medicaid’s home page at <http://www.indianamedicaid.com/ihcp/index.asp>. No effective date has been set; however, it is possible that, once implemented, Medicaid reimbursement for IEP nursing (R.N.) services may be claimable on a retroactive basis.

School corporations and charters that intend to claim Medicaid reimbursement retroactively need to begin keeping documentation of IEP nursing services. Only corporations and charters that have the necessary documentation and are enrolled as Medicaid providers will be eligible to bill retroactively for covered nursing and other health-related IEP services.

At this point, no billing instructions are yet available for IEP nursing services. At a minimum, the following documentation will be required to support retroactive claims: the eligible student’s name and date of birth; the date, start/stop times, duration and service location of the IEP-required nursing service (note: Medicaid can cover services provided off-site with proper documentation of the place of service); a description of the service; the diagnosis for which the treatment/nursing care is provided; and progress notes signed and dated (on the date of service) by the registered nurse providing the care. Additionally, as for all Medicaid services, the school corporation must maintain copies of their medical professional employees’/contractors’ licenses, the order/referral for the health-related service (services of an R.N. must be ordered by a physician), the student’s IEP (and Individualized Healthcare Plan if incorporated into/referenced by the IEP), the signed parental consent to bill Medicaid and attendance records for students and medical professionals.

Please visit <http://www.doe.in.gov/exceptional/speced/medicaid.html> for additional information on Medicaid billing for IEP services. Questions or requests for information on enrolling as a Medicaid provider may be directed to Tracy Brunner, School-based Medicaid Specialist, at 317-232-6988 (Indianapolis area) or 866-234-1414, ext. 2-6988 (toll free).